



Poster Presenter Agreement

Speaker Name
Speaker Company
Address
City, ST ZIP

Dear <<Speaker Name>>,

Thank you for accepting our invitation to present your poster at EclipseCon 2005, February 28 – March 3, 2005 in Burlingame, CA.

Please take a moment to review the information in this Agreement and sign and fax it back by January 31, 2005. Please fax it to Kristen McBride at Meeting Strategies Worldwide, at +1 503.261.0964.

This agreement is between the organizers, EclipseCon and <<Name>> (Speaker/Presenter), whereby Speaker/Presenter agrees to present program listed in section 1.

1. Presentation Logistics

a) Session details

Speaker/Presenter agrees to prepare, present and discuss information and/or materials for the following:

Poster: <<Name>>
Room: Hyatt Regency Atrium
Date: Wednesday, March 2, 2005
Time: Set up: 4:30pm
Poster Session: 5:30 – 7:30pm
Removal: 7:30pm

Number where you can be reached while in Burlingame:

b) Set-up Instructions

You will have one side of a 4-ft x 8-ft bulletin board for your poster. Please bring pins or Velcro to affix your poster. Additional tables will not be provided.

2. Arrangements and Finances

a) Finances

Conference registration is NOT complimentary for Poster presenters.

Both conference registration and lodging arrangements can be made by visiting the EclipseCon 2005 website at www.eclipsecon.org.

b) Ground Transportation

Speaker is responsible for ground transportation.

3. Waiver

The undersigned agrees and acknowledges to the Eclipse Foundation the following in the context of participating at EclipseCon 2005:

The speaker/presenter agrees to present at the conference and to adhere to the content and intent of their poster as outlined in the description accepted by the Program Committee.

The speaker will be responsible for their own costs of attending and preparing for the conference, including travel costs.

4. Acceptance

To accept this agreement, Speaker must complete all sections of this agreement, sign and return by **January 31, 2005** to:

Kristen McBride
E-mail: kristen@meetingstrategiesworldwide.com
Fax: +1 503.261.0964

Speaker's signature _____ Date _____

If you would like to review your session or other information, you may visit the website at www.eclipsecon.org. Please feel free to contact me if you have questions concerning your presentation.

Regards,

Dwight Deugo
Program Committee Chair
EclipseCon 2005
dwight@espirit.com